



Building Owners & Managers Association Orlando Local

Code of Professional Ethics

To provide an ongoing value to our membership, the Building Owners and Managers Association/Orlando Chapter (BOMA Orlando) must maintain public confidence in the honesty, integrity, professionalism and ability of our individual members. To achieve this confidence, we the constituency subscribes to the following CODE OF ETHICS and pledge:

We shall be honest, fair, and exhibit the utmost business loyalty to BOMA/Orlando and our clients. We shall not engage in any activity, which could be reasonably construed as a conflict of interest, or not in the best interests of BOMA Orlando and/or our clients and members. We shall not accept, directly or indirectly, any rebate, fee, commission, discount, or other benefit, whether monetary or otherwise, to which we are not lawfully and ethically entitled.

We shall not disclose any confidential information which could be injurious or damaging, either professionally or personally, with respect to BOMA Orlando, a BOMA Orlando member, or any client without their written permission, except as required by applicable laws or regulations.

We shall at all times exercise our best efforts in protecting our client's property against any and all reasonable foreseeable losses and/or claims to the extent that we can reasonably do so. We shall at all times do our best to make sure that all safety procedures for which we are responsible are adhered to in order to maintain work areas in a safe, clean, and orderly manner and we shall perform all services required to be provided by us in a timely and efficient manner and to the best of our abilities.

We shall at all times, whenever possible, perform our duties whereby our members and/or customers rights are acknowledged, respected, and upheld thus causing as little inconvenience as is reasonably possible.

We shall at all times comply with all applicable federal, state, and local laws and regulations and maintain the highest moral and ethical standards such as to avoid even the appearance of impropriety.

We acknowledge the need for, and shall promote, continuing education so that our members and peers shall have the opportunity to become knowledgeable as to the services, products, and laws pertaining to their professions.

We acknowledge that this CODE OF ETHICS applies to all of our members, and we commit ourselves to an obligation to not only share this CODE OF ETHICS with our members, but also to take all reasonable steps to be sure our members—abide by this CODE.

January 8, 2009